

Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

FREEMEN

2. Title of proposal

CARNIVAL PROCESSION

3. Name of group or person making the proposal

SAFFRON ARTS FORUM

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The Saffron estate as a whole will benefit from this event, the saffron summer fete procession, youth groups, luncheon clubs and individuals of all ages can come together at the fete and showcase their work, their costumes, their groups as we parade through the Saffron Estate. The Saffron Estate will have positive press coverage throughout every aspect of the project. At last years fete we had residents walking out of their houses when they heard the music and joining in, we had Goldhill Adventure Playground and their amazing dance and costume showcase and Saffron Women's group who led up front in their mobility scooters it was a great chance to get younger and older generations working together to bring a real feeling of community to our estate.

The money we are asking for will be to cover the legal expenses of road closures and a professional traffic management team to ensure a safe route through the estate in August 2009.

Last years event was so large that it would be unsafe to parade on the pavement this year we would expect it to be even bigger so therefore we need the support of funds to close the road and provide safe management for local residents to participate in this event. We will keep you informed with every aspect of this project.

The actual procession will take place in August 2009 but the planning and management teams risk assessment of the event will be done some time before so we can keep you informed.

5. Have you provided supporting information?

Yes

Tick if yes

6. What is the total cost to the Community Meeting?

£2,000.00

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Legal costs involved	400.00	400.00
	1,600.00	1,600.00
Total	2,000.00	2,000.00

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

We have not applied to any other bodies for this funding.

9. Who proposed the project? Please provide contact details.

Name of contact person	Kellie Bugby
Your position in organisation or group	Secretary
Name of organisation or group	Saffron Fete Committee
Address Linwood centre Linwood lane Leicester Le2 6qj	
Phone number 07784233997	Email kelliebugby@yahoo.co.uk

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Kellie bugby
Your position in organisation or group	Creative director
Name of organisation or group	Saffron arts forum
Address Linwood centre Linwood lane Leicester LE2 6QJ	
Phone number 07784233997	Email kelliebugby@yahoo.co.uk

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	KELLIE BUGBY
Signature	
Date	1-12-08

Please send this completed form back to:
Bhawna Arya, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG. Fax No: 0116 229 8827